



Surrey Pride 2010

Pride Festival Vendor Application

OIS Rainbow Cultural Society invites you to participate as a vendor at the 2010 Surrey Pride Festival. OISRCS is excited to announce that this year the Surrey Pride Festival will be held **Sunday, July 11th at Holland Park in Surrey from noon to 5pm**. The opportunity to host the Surrey Pride Festival at Holland Park allows our organization to bring this year's pride celebrations front and center in the City of Surrey and provides an excellent advantage to vendors who choose to participate by showcasing their businesses and organizations in a high traffic, highly visible location.

Surrey Pride is proud to celebrate its 11th Annual Pride Festival weekend and excited to see this year's festival be the biggest and best festival yet. The location at Holland Park will dramatically increase the profile of this year's event with over 500 participants expected to attend. This year the Surrey Pride Festival will include a main stage with a variety of new and exciting entertainment including indie rock band Fairfire, local live and lip-sync performers as well as a kid zone, and many other fantastic activities.

The theme of 2010 Surrey Pride, 'Honour the Past, Secure the Future' bids homage to the years of work that has been done on behalf of the GLBTQ community in Surrey and surrounding areas to raise awareness and bring about fairness and equality. It also provides a glimpse at the goals of the organization to work towards equality and inclusion for all. This is an excellent opportunity for local businesses and organizations to show their support of these goals while promoting themselves to a very supportive and loyal community.

We welcome your involvement and thank you for supporting Surrey Pride in 2010. We look forward to sharing our Pride with you.

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RATES

Any applications received with payment prior to April 1, 2010 will receive a 5% discount early bird rate. The rate schedule is on the application form. Please select the rate that best matches the description of your business.

VENDOR ENVIRONMENTAL RESPONSIBILITY

We take Pride in our environment. With the increasing global focus on environmental sustainability we are committed to minimizing our impact at Pride. We ask that you leave the site the way you found it. Garbage, recycling, bottle and grease containers will be made available on site. Only these containers are to be used by all vendors. There will be a recycling area in the park on event day.

VENDOR SPACE

The Surrey Pride Festival Chair will assign you a 12x12 space, including an 6'x 30" table and 2 chairs. You can rent additional tables 6'x 30" and chairs. Any additional tables and chairs must be indicated on the vendor application form and submitted by the application deadline. Vendors are encouraged to bring your own tent or booth structure for the Surrey Pride Festival site as long as it fits within the 12x12 space you have paid for and does not exceed 15' in height. Should you not require the table and chairs, these will not be deducted from the Application total. All booths are assigned on a first come basis.

SET-UP

Surrey Pride Festival setup starts on Sunday July 11th, 2010 at 10:30 am. All vendors must have their set-up completed no later than 11:45 am. All non-essential vehicles must be off site by 11:45 am. Speak to the Festival Chair prior to event day if you have any questions or special needs. Should your vehicle be part of the display or presentation, please be sure to indicate this on your application and obtain approval prior to setup.

TEAR-DOWN

Vendor spaces must be returned to their original condition. This includes the removal of any and all garbage and recycling. No vehicles are permitted onsite until 5:00 pm. Each Vendor must check out with on site event staff to ensure the safe return of all equipment & cleanliness of the site itself. Vendors will not be required to tear-down or remove their display from the festival until 5 pm, NO EXCEPTIONS.

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ELECTRICAL

No electricity is provided for festival vendor sites. If you require power you will need to rent a generator. All generators must be registered with the event. Generators must be operated on the outer lying booths only in order to avoid noise intrusion and to vent exhaust away from other vendors. Please note generators on the application form.

SOUND

No broadcasting will be allowed on any booth site other than from battery powered, portable, domestic-use radio/CD/DVD/iPod units. Sound must not interfere with any neighboring booths or the main stage area.

ALCOHOL AND ILLEGAL SUBSTANCES

Alcoholic beverages and all other illegal substances are not permitted within the festival area. If you are found to be in possession, you will be asked to leave the festival site and forfeit your payment.

PERMITS/LICENSES

Vendors are responsible to obtain all required permits and licenses and must display these during the festival.

PAYMENT OPTIONS

Accepted methods of payment are cash, cheque and money order. Receipts are available upon request. Cheques and money orders are to be made payable to OIS Rainbow Cultural Society.

REFUND POLICY

Your payment is **NOT REFUNDABLE**, regardless of your reasons for canceling. Neither illness nor weather conditions constitute acceptable reasons for cancellation.

APPLICATION DEADLINE

The application deadline for all Surrey Pride Day vendors is **Wednesday, June 30th, 2010**. Any applications received after that date will be considered late and will only be accepted by approval of the Festival Coordinator. Please mail applications to OISRCS, PO Box 22, 10688 King George Hwy, Surrey, BC V3T 4W4. Please do not mail cash.

CONTACT INFORMATION

For questions or concerns, please contact Surrey Pride Chair, Doug Klein at 778-878-9483 or dkthechef@hotmail.com.

START OF APPLICATION FORM
PLEASE SEND ONLY THE FOLLOWING PAGES:
2010 Surrey Pride Festival - VENDOR INFORMATION

Operating Name: _____

Contact Name: _____

Site Contact Person: _____

Address: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

Please describe the type of products/services that you will be promoting at your space:

Does your set-up include an on-site vehicle? No Yes, how long? _____ Feet

Does your set-up include a generator? No Yes, how big? _____ sq.ft.

Does your set-up include a tent larger than 60 m² (645 sq.ft.) No Yes, how big? _____ sq.ft.

Do you require additional tables or chairs? Yes No (If Yes please indicate additional requirements)

Have you obtained the necessary permits/licenses for your display? Yes No

Type of Business/Organization: (Please check which applies)

_____ Corporation \$100

_____ Small Business \$65

_____ Non-Profit \$35

Payment Type: _____ Cash _____ Cheque _____ Money Order

Submit payment via mail to: OISRCS, PO Box 22, 10688 King George Hwy, Surrey, BC V3T 4W4

Please return your application and payment **Wednesday, June 30th, 2010**. Please note that receipt of full payment and the attached Vendor Agreement are required to process your application.

2010 SURREY PRIDE FESTIVAL - VENDOR AGREEMENT

Business/Operating Name: _____

I, _____, on behalf of _____ and members thereof or persons associated with same for the purposes of this agreement, hereby acknowledge that the 2010 Surrey Pride Festival is under the direction of OIS Rainbow cultural Society (OISRCS) and the persons named by OISRCS to act and agree to abide by the directions and the instructions of the aforesaid persons, and to cooperate with them to ensure the safe and orderly conduct of the festival and the activities ancillary thereto; and further, understand that failure to comply with said directions or instructions or otherwise to be non-cooperative may result in expulsion from the festival site and/or assessment of damages and penalties. There shall be no refund of any fees paid by the entrant. This is irrespective of whether the entrant failed to appear on the day of the festival or removed from the festival for failure to adhere to any of the rules and regulations as set by OISRCS. The applicant understands that OISRCS has legal possession and control of the Festival site on Sunday July 11th, 2010, pursuant to approval by the City of Surrey. The applicant therefore understands that the use granted by OISRCS is a LICENSE TO OCCUPY ONLY; it is not coupled with an interest in the property. OISRCS retains the right to terminate this license to occupy at any time during the term of the applicant's use if the applicant has been found to have submitted false or misleading intent to the Society of their undertakings as stated in their original purpose and function while at the Festival site. The applicant agrees to keep and leave the space occupied clean and safe to others as well as clear of refuse, must pay for and utilize the space provided by OISRCS, to furnish all equipment, inventory, supplies and personnel necessary to the operation of his/her/their space.

OISRCS reserves the right to make changes or edits to any part of the application at any time.